August 12 Agenda and Notes

Present: Charlie Gerke, Matt Mitchell, Mark Meier, Chad Busarow, Cerissa Harper, Clint Payton, Zack Wnek, Jessica Harper, Jennifer Lynn

1. Canvas update – Tech and District Office staff are still working on the Canvas/Powerschool integration; support ticket has been submitted to PS as Canvas believes the issue is on their side;

2. Camera update – 180 IPEVO document cameras with microphones and stands have been ordered;

3. Digital/blended learning grant application – DO staff will be working on this; deadline is Friday 8.14.2020.

4. Other funds available for tech/procurement issues – Federal Coronavirus Relief Funds will become available soon; Charlie will check on process for submitting and deciding on potential expenditures from these funds for technology.

5. TLA committee updates – parent members of the technology subcommittee felt very strongly that the District needs to get out additional details regarding both the online and hybrid schedules to parents to help in their decision making.

6. Additional recommendations for Oversight Committee – The following recommendations will be submitted to the Oversight Committee:

August 12, 2020
Pandemic Operations Technology Subcommittee
Summary of Recommendations to MSD Pandemic Oversight Committee

1. As soon as possible, provide parents with additional detailed information regarding the format and schedule for the online and hybrid options. Specific information regarding daily schedules is desired for parents to consider when choosing how and if to return their students to school.

2. Identify and purchase enough cameras and microphone so that every classroom teacher in the MSD has at least one complete set up to deliver remote instruction. (Note: 180 document cameras with microphones have been ordered through IPEVO; delivery expected between 9.18 and 10.2.2020).

3. Have MSD librarians create a list of all the equipment they have available for "checkout" to teachers. Collect any tech equipment currently not being used in classrooms and add to the library inventory. Have Tech subcommittee work with librarians and teacher reps to develop check out, distribution and return process (Note: Juliana Schiweck is working on this).

4. Identify and purchase device for each teacher to provide them the ability to "write" on student submitted work or lessons when teaching or providing student feedback online.

5. Survey parents to determine specific locations of those households without internet access so that local ISP's can provide connectivity options in locations as convenient as possible for those families who need it

6. Inform parents of publicly available internet access sites that are or will be made available through local internet service providers, the University of Idaho or within MSD for students to access on their online learning days.

7. Work with directly members of the Special Programs subcommittee to make sure that enough available funds are earmarked for assistive technology purchases required for students with special needs.

8. Develop process for sharing devices currently assigned to specific MSD buildings with other MSD buildings as needed to ensure that every teacher and student has access to a functional device for remote teaching and learning.

9. Establish an MSD standard for video conferencing and video recording/editing classroom sessions.

7. Other/next meeting – Next meeting will be on Wednesday, 8.19.2020 at 9 a.m. via MS Teams.